

Member Information Service

Committee Meetings

The Programme of Meetings for 2021-22 was considered and approved at the Annual Council meeting.

Please note that meeting start times vary. All meetings are in-person unless otherwise stated.

Meetings for November and December are listed below:

NOVEMBER 2021

17 November – Scrutiny Committee for Community, Customer Service and Service Delivery @ 6pm (Virtual) – **Please note this is an additional meeting.**

~~18 November – District Planning Committee @ 2pm – Please note this meeting has been cancelled~~

18 November – Cabinet @ 5pm – **Please note this is an additional meeting.**

22 November – Standards Committee @ 6pm

29 November – Cabinet @ 4pm

DECEMBER 2021

8 December – Council @ 7pm at Trinity Methodist Church – **Please note the change of date.**

9 December – Planning Committee @ 4pm

13 December – Cabinet Grants Panel @ 4pm

16 December – District Planning Committee @ 2pm

20 December – Cabinet @ 4pm – **Please note this is an additional meeting.**

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Scrutiny Committee for Community, Customer Service and Service Delivery – 17 November 2021 @ 6pm

Draft Terms of Reference for forthcoming Community Governance Reviews of Hurstpierpoint & Sayers Common and Worth Parish Council.




Food Waste Collection.

Standards Committee – 22 November 2021 @ 6pm

Further Report to Standards Committee on the LGA Code of Conduct.

Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated.

Date & Time	Training Event	Indicator
7 December 2021 @ 3pm	Planning Training: Decision making & Other material considerations <i>(Essential for Planning Members)</i>	
11 January 2021 @ 3pm	Planning Training: Highways Matters & S106 <i>(Essential for Planning Members)</i>	
27 January 2021 @ 10am	Planning Training: Design & Heritage Assets <i>(Essential for Planning Members)</i>	

Planning Training – Topics

The Planning Training will cover the following topics over the course of three training sessions:

- Highways
- Heritage Assets
- Design case study
- Decision making
- Other material considerations,
- S106

Please confirm your attendance to the above training sessions by emailing committees@midsussex.gov.uk or by calling 01444 477062.

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please email committees@midsussex.gov.uk or 01444 477062.

Information and News

COVID-19 News

Covid levels in Mid Sussex have risen to above 600 cases per 100,000 following outbreaks in some secondary schools which is above the peak level we had in mid-July 2021 and therefore remain very high, and caution is still needed in indoor settings. Hospitalisations locally and nationally are higher than in June 2021 and had been rising slowly in October 2021 but have fallen back slowly in November 2021 to date. Deaths nationally within 28 days of a positive Covid test still average over 100 per day. The highest rates of Covid remain in the school age population where regular testing is happening and Covid rates among this group have risen in the last week. Covid rates are steady in the older population.

The average Covid rate across West Sussex are steady at about 500 cases per 100,000 which still puts West Sussex among the highest rates in England. The increase in infection rates is among the younger population with steady levels in the older population.

The average Covid figure in England fell last week but is now back up to about 370 cases per 100,000. The average Covid rate in the South East also fell last week but is now back up to about 400 cases per 100,000. These figures are similar to the case levels in early July 2021.

In most areas of Wales and Northern Ireland Covid rates remain above 400 cases per 100,000 but in the more populated areas of England and Scotland they are now mainly below 400 cases per 100,000.

Lateral flow tests are available free to collect locally or request online by post so everyone can check their Covid status and take a PCR test if the lateral flow test indicates a Covid positive result.



People who are not double vaccinated are still required to self-isolate if they are asked to do so by Test and Trace or if they have been in recent close contact with someone who goes on to test positive for Covid. Those double vaccinated or under 18 are recommended to get a free PCR test in these circumstances but need only self-isolate if that test is positive.

About 81% of the population 12 and over in England and in Mid Sussex are now double vaccinated and about 86% of the population 12 and over have received a first vaccination.

All people 16 and over are still eligible for a Covid vaccination jab and encouraged to come forward with the second vaccinations being done after 8 weeks. Vaccinations can now be booked online for anyone 16 or over and there is a separate online booking system for those aged between 12 and 15 to get their first vaccination outside a school setting at some vaccination locations.

Otherwise Covid vaccinations for all those aged between 12 and 15 have been done in some secondary schools.

Booster vaccinations are being offered to those in the first 9 groups previously getting their second vaccination between March and June 2021, with the booster vaccination to be given about 6 months after the second vaccination was given. This means all those who had a second vaccination before June 2021 are now being called forward or those receiving a second vaccination more than 5 months ago can book their booster vaccination online. Booster vaccinations will shortly be offered to those under 50 as they get to 6 months since their second vaccination. Booster vaccinations are being done at speed and seem to be keeping hospitalisations down.

Annual flu vaccinations are now being offered through GP contact to older and vulnerable groups.

Please see the latest information on Covid vaccination progress and other health matters in West Sussex [here](#).

Please see the latest public data for Covid rates in West Sussex [here](#).

Please note the guidance to remain cautious after 19th July to help prevent Covid cases putting

Member Workshop - Food Waste

At its meeting this evening, the Scrutiny Committee for Community, Customer Service and Service Delivery will be considering a report which provides an update on the Council's work to introduce a weekly food waste collection service and will be asked to provide advice to Cabinet about the proposal to trial a 1-2-3 food waste collection and absorbent hygiene product collections in three areas in Mid Sussex.

Given the complex nature of this issue, a brief workshop will be held immediately before the Scrutiny meeting this evening. The workshop has been arranged for scrutiny committee Members however all Members are welcome to attend.

Joining details have been circulated to all Members however if you have not received them, please inform Democratic Services by emailing committees@midsussex.gov.uk.



LGA webinar on Personal Safety for Councillors - 8 December 2021

The LGA has launched a series of webinars to help to support councillors' personal safety. These events are UK Government funded and will therefore be open to councillors from all councils, including community, town and parish councils.

The aim of the session will be to equip councillors with the best tools to help them be and feel safe while carrying out their duties as a councillor. The sessions will cover principles of personal safety, risk assessment, use of technology, safe approaches to canvassing, visits, surgeries and travelling, alongside how to manage harassment and stalking incidents. Attendees will have the opportunity to ask questions about their specific circumstances.

To join the webinar, please click the link below:

[Personal Safety for Councillors](#)

A message from the Chief Fire Officer of West Sussex Fire & Rescue Service, Sabrina Cohen-Hatton

West Sussex Fire & Rescue Service has launched a public consultation around our proposals for our Community Risk Management Plan 2022 – 2026.

This document sets out the direction of the service over the next four years, and as part of this we have six proposals that we are seeking feedback on.

I would like to invite you to view these proposals and take part in our public consultation.

You can find these proposals, along with the survey to take part, on our dedicated Community Risk Management Plan website [here](#).

The proposals include:

- Enhancing our retained (on-call) operating model
- Weekend protection, prevention and response improvements
- Improving protection, prevention and response performance in rural areas
- How WSFRS should deal with false alarms from automatic fire systems
- When we should review our Emergency Response Standards
- How WSFRS proposes to undertake a review of our specialist appliance requirements to consider current and future risks to firefighter and public safety

This is a key opportunity for our communities and all partners to have their say on our proposals, and we will assess all of the responses and use to inform our final CRMP which we intend to publish in spring 2022.

I would like to take this opportunity to encourage you to visit the consultation homepage and take part in our consultation.

The closing date for responses is Friday 21 January 2022.

You can find more information on the six proposals and take part in the consultation [here](#).



South Downs News

Please see the latest edition of the South Downs News [here](#).

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

11 November 2021 - [Introduction of flexible season ticket offer and changes to parking charges under consideration](#)

11 November 2021 - [MSDC and TellJO win national technology award](#)

